

UCO BANK
ZONAL OFFICE, PATNA
REQUIREMENT OF BRANCH AND ATM PREMISES

Offers in two separate sealed covers containing technical details and financials details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 15 years or more) their readily available premises **in Darbhanga Branch** at the following places with the following requisite details.

Branch	Preferred Location	Carpet Area (sq ft.)
Darbhangha branch	Within the Darbhanga Town Area (Carpet area of 1000-1200 sq ft for branch)	1000-1200 sq ft

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Application will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offer must have a clear title to the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. Where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors and Safe & Lockers Cabinet. **Construction for strong room in branch must be done by the Landlord as per Reserve Bank of India specification and Bank's requirement.**
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc.if imposed, related to the premises.
- The offerer is to provide space for **Generator Set, Toilets and Parking space free of cost.**
- The offerer is to provide three-phase power connection with minimum power load of 25 KVA for the purpose.

The cover containing technical detail should be marked envelope no. 1 and super scribed with Technical Bid and the cover containing financial details should be marked as envelope no. 2 & super-scribed with Financial Bid. Both these covers duly sealed should be put up in the third cover super scribed with "Offer of Premises for UCO Bank" and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank.

The offer as above should be submitted in the bank's prescribed format only which may be obtained from **Zonal Office, Patna** or downloaded from Bank's website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.

Deputy Zonal Head
Patna Zone

Encl: **Details of formalities and documents required for premises.**

Part-I form for Technical Bid

Part-II form for Financial Bid